

CHAPTER 11: THINGS TO DO CHECKLIST

| DONE | TO DO | DATE |
|--------------------------|---|------|
| <input type="checkbox"/> | Family Support Cell informed of how to contact you when you are not staying at your normal residence? | |
| <input type="checkbox"/> | Parents, in-laws and other relatives/friends made aware of new address? | |
| <input type="checkbox"/> | All banking and other finances in good order? | |
| <input type="checkbox"/> | Budget prepared, including accounting for savings for leave, phone calls, etc? | |
| <input type="checkbox"/> | Insurance policies up to date (including life, home and vehicle)? | |
| <input type="checkbox"/> | Wills current and location known to all applicable parties? | |
| <input type="checkbox"/> | Power of Attorney initiated (if required)? | |
| <input type="checkbox"/> | Guardianship papers initiated (if required)? | |
| <input type="checkbox"/> | All important papers and other documents in safety deposit box? | |
| <input type="checkbox"/> | Family medical/dental records up to date? | |
| <input type="checkbox"/> | Have you signed extra medical/dental forms? | |
| <input type="checkbox"/> | Have you discussed your absence with your children? | |
| <input type="checkbox"/> | Home and auto maintenance understood (phone number of service agencies etc.)? | |
| <input type="checkbox"/> | What to do in case of an emergency (understood and written down) for both? | |
| <input type="checkbox"/> | Who to contact (friends, relatives or neighbours) in the event of an emergency? | |
| <input type="checkbox"/> | Important records check list filled out (bank account #, credit cards, investments, etc.)? | |
| <input type="checkbox"/> | Passport and Visas (if required) applied for? | |
| <input type="checkbox"/> | International drivers licence (if required) applied for? | |
| <input type="checkbox"/> | Are your spouse and children's vaccinations (if required) up to date, in the event of a reunion abroad? | |