

**CHAPTER 11: THINGS TO DO CHECKLIST**

DONE	TO DO	DATE
<input type="checkbox"/>	Family Support Cell informed of how to contact you when you are not staying at your normal residence?	
<input type="checkbox"/>	Parents, in-laws and other relatives/friends made aware of new address?	
<input type="checkbox"/>	All banking and other finances in good order?	
<input type="checkbox"/>	Budget prepared, including accounting for savings for leave, phone calls, etc?	
<input type="checkbox"/>	Insurance policies up to date (including life, home and vehicle)?	
<input type="checkbox"/>	Wills current and location known to all applicable parties?	
<input type="checkbox"/>	Power of Attorney initiated (if required)?	
<input type="checkbox"/>	Guardianship papers initiated (if required)?	
<input type="checkbox"/>	All important papers and other documents in safety deposit box?	
<input type="checkbox"/>	Family medical/dental records up to date?	
<input type="checkbox"/>	Have you signed extra medical/dental forms?	
<input type="checkbox"/>	Have you discussed your absence with your children?	
<input type="checkbox"/>	Home and auto maintenance understood (phone number of service agencies etc.)?	
<input type="checkbox"/>	What to do in case of an emergency (understood and written down) for both?	
<input type="checkbox"/>	Who to contact (friends, relatives or neighbours) in the event of an emergency?	
<input type="checkbox"/>	Important records check list filled out (bank account #, credit cards, investments, etc.)?	
<input type="checkbox"/>	Passport and Visas (if required) applied for?	
<input type="checkbox"/>	International drivers licence (if required) applied for?	
<input type="checkbox"/>	Are your spouse and children's vaccinations (if required) up to date, in the event of a reunion abroad?	